

Request for Quotation
For
“Supply of Filing Cabinet”
At
BEML Limited, Palakkad Complex
Event Service Provider:



Vendor's Time and Expenses: To be borne by the vendor

No representation would be entertained on any errors if found in the RFQ. However vendors to bring such errors / omissions to the notice of BEML for necessary corrective action

Confidential Document: for limited circulation among the participants of e-Negotiation event, for Annual requirement finalization for BEML to be conducted on “BEML SRM” Platform

Contact Information:

Note:

A. Buyer (BEML LIMITED)	
Name & Designation	Mr. Narasimha Prasad T K Dy. General Manager – Materials Mr. Rajakumar S Manager - Materials
Address	BEML Limited Palakkad Complex KINFRA Wise Park, Menonpara Road Kanjikode Palakkad 678 621
Email ID	pm5@beml.co.in
Telephone	04912565127 / 04912568178
Fax	+91.491.2567488
B. Documentation & Training - Helpline (BEML SRM)	
Name & Designation	Mr. Krishna Mohan Event Coordinator
Address	BEML Limited "BEML SOUDHA" Room No:106, BEML SRM Implementation Cell, 23/1, 4 TH Main S R Nagar Bangalore- 560 027 Karnataka
Email ID	admin.srm@beml.co.in
Telephone	+91.80.22963269
Fax	+91.80.22963283

Note:

Please note that your bid should be submitted in our SRM e-Procurement system only. You should be having a valid **Class 3 Organization Digital Signature** issued by Authorized Certifying Authority with **both Signing and Encryption** to submit your bid in our SRM e-Procurement system.

TENDER NOTICE

To: All Bidders

INVITATION OF QUOTATION FOR SUPPLY OF FILE RACKS AT BEML LIMITED, PALAKKAD COMPLEX.

- Quotations in two bid system (Technical bid & Commercial bid) in **e-mode** are invited from the eligible reputed Manufacturers/Agency for supply of "**FILING CABINET**" at BEML Ltd, Palakkad Complex.

- The General terms and conditions are at Annexure I & II.
 - Material, Quantity & Specifications are at Annexure III.
 - GST clause is at Annexure IV.
 - Price has to be uploaded/ submitted in the "**Price-Conditions**" only. GST details should be mentioned clearly.
- 4. Filled/Complied Terms & Conditions and Technical Bid at Annexure I, II, III & IV to be uploaded in e-mode in 'C' folder in SRM platform.**

FAILURE TO DO SO WILL RESULT IN REJECTION OF THE BID

- General information about the tender is as follows: -
 - (a) Tender reference no. : 6300038159 dtd. 03.12.2022
 - (b) Last date and time for receipt of tenders : 10.12.2022; 16:00hrs.
(Through E-mode).
 - (c) Time and date for opening of Technical Bid : 10.12.2022; 16:30 hrs.
(Through E-mode).

- The bidder should study the specification in detail prior to quoting and no claims will be entertained later on the ground of ignorance of otherwise of the conditions under which the purchase order shall have to be executed.
- Interested vendors can contact us through e-mail: admin.srm@beml.co.in to obtain the username & password for submitting the bids. The bidder should have a valid Class III Digital Signature Certificate issued by Authorized Certifying Authority to submit your bid in our SRM e-Procurement system. In case of any queries, you may send the same by e-mail to admin.srm@beml.co.in or you may contact BEML SRM team on phone no: 080-22963269.
- This is a two-bid Bid Invitation in our SRM E-Procurement system. All the bid details, both Technical Bid and Price bid are to be submitted through electronic mode.

Please upload the duly complied/signed Terms & conditions and Technical Bid as per Annexure-I, II, III & IV **without mentioning price details** in the 'C' Folder. Any other documents required for Technical bid also may be uploaded in the 'C' folder.

- Please submit the price details in the "Price Conditions" by entering the **unit price for "Supply of Filing Cabinet"**. GST has to be quoted extra and should be mentioned clearly.

- IMPORTANT NOTE: The Technical bid details may be furnished as attachments in the 'C' Folder. Please ensure that no price details are to be mentioned in the attachments to the 'C' Folder. Please submit all the commercial/price details in "Price conditions" only.**

- Bidders, whose Technical offers are acceptable after technical evaluation only, will be considered for opening of commercial offers through e-mode. The commercial offer must be firm and valid for at least 60 days from the date of opening of commercial offer.